

Remote education provision: information for parents

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this document.

The remote curriculum: what is taught to students at home

What should my child expect from immediate remote education in the first day or two of students being sent home?

Live streaming of lessons begins on the first full day of a bubble (year group) being directed to self-isolate.

Will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Key Stage 3 & 4	In line with usual Academy Day – 5.5 hours plus 1 hour for assignment completion
Key Stage 5	10am-2pm, with 2 hours for assignment completion

Accessing remote education

How will my child access any online remote education you are providing?

For Year 7-11, live lessons will be streamed on Zoom in line with the Academy day for that year group.

For Year 12-13, live streamed lessons will be delivered via Microsoft TEAMS.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- Parents can request a device or support with internet by calling reception or emailing remoteteaching@basildonacademies.org.uk. We will endeavour to support with all requests.
- If a technology issue is identified, causing a barrier to accessing online content, Years 7-11 should be referred to IT Helpdesk to support in loaning a suitable device. For Year 12 & 13, students should be referred to Head of Sixth Form to ensure bursary and Sixth Form laptop loan have been explored.
- If parents need access to offline support, they can contact the Academy reception during office hours (01268 552536) in order to speak to the Remote Learning Lead or email remoteteaching@basildonacademies.org.uk if they are able to do so.
- Paper based work should be returned once isolation completed or photos of work taken and sent to the relevant subject specific email address (e.g. maths@basildonacademies.org.uk).

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

- Students are expected to continue their usual timetabled day – attending/watching 3 lessons per day. During periods of year group isolation or national/local intervention, these will be live streamed wherever possible. Links will be provided through student email accounts (Year 7-11).
- Sixth Form will receive their teaching through Microsoft TEAMS.
- Lessons will either be live streamed through Zoom/TEAMS during usual timetabled slots from classrooms. Alternatively, if staff are not onsite, pre-recorded lessons will be released for students via One Drive.
- Microsoft TEAMS will be used to support resourcing, allowing students to complete work remotely and for marking to continue in real time, where appropriate. Links to other platforms such as Seneca can be included to ensure all students are able to access these. This will be for Years 10-13 in the main. Teachers will draw student attention to these other platforms where relevant in their lessons.
- Student email groups can be used alongside TEAMS for Years 7-11 to support sharing of key resources with all students in a Year Group.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Students are expected to engage with the Academy day as usual through the medium of TEAMS or Zoom. Lessons will provide a continuous curriculum, supporting learning and assessment with specialist teachers.
- Parents and carers can support this by ensuring that students;
 - Continue with their daily routine for school
 - Attend all lessons promptly and fully engage with the tasks
 - Ask questions via the Live Chat functions or using their school email, as directed in the lessons
 - Complete assignments to the best of their ability, submitting work through TEAMS where required
 - Contacting remotelearning@basildonacademies.org.uk or calling the Academy reception on 01268 552536 if there are any access issues or questions so the Remote Learning Team can support

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Engagement with Remote Learning will be tracked in the following ways:

- **By registers:** where live streamed lessons are taking place in the event of Year Group self-isolation. These will be returned to the Remote Learning Lead daily to triangulate with other data sources.
- **By classroom teachers and Heads of Department:** via Doodle or TEAMS, ensuring assignments and tasks are completed and where appropriate, submitted.
- **Concerns about engagement or completion** will be escalated to the Remote Learning Lead.
- **SLT follow up:** where non-engagement has been reported all week, the Senior Team will review the reasons for this as provided by the Remote Learning Lead.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

- Teachers are expected to continue to assess and feedback on student work in line with school and departmental policies, irrespective of periods of student self-isolation and the medium students have used to submit work.
- Middle Leaders will select the most appropriate platform for the submission of work. This is likely to be either Microsoft TEAMS or via the school email system. In the event of online forms and quizzes being used, students should be clearly directed to this in their lessons to aid submission.
- It is recognised that meaningful tasks are set during recorded and live streamed lessons and therefore, students may need to photograph and send in their work via the school email system for assessment. The Academies will provide student exercise books in order to encourage working online and offline when completing tasks as this supports screen free periods during the lesson/day.
- Where students are working offline in agreement with the Remote Learning Lead, this work can be submitted to reception or to the subject specialist teacher on the student's return to school.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

- Students with additional needs will be supported by a Co-Educator either through accessing online learning together, asynchronous learning via One Drive recorded lessons or through a bespoke provision.
- Parents can have direct contact with SEND support team by contacting SEN@basildonacademies.org.uk
- SENCO Contact: Vicky Oddy (voddy@basildonacademies.org.uk)

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Remote Learning Lead ensures access to One Drive & Doodle for students Years 7-11 & Head of Sixth Form ensures access to TEAMS for students Years 12 & 13
- Information letter to be issued on Day 1 of absence to ensure parental awareness of access to online resources and recorded lesson content.
- Remote Learning Lead to call weekly to ensure students are accessing work and continuing their learning, providing resources such as learning kits/exercise books where required.
- If a technology issue is identified, causing a barrier to accessing online content, Years 7-11 referred to IT Helpdesk to support in loaning a suitable device, Year 12 & 13 referred to Head of Sixth Form to ensure bursary and Sixth Form laptop loan have been explored. Parents can request a device or support with internet by calling reception or emailing remoteteaching@basildonacademies.org.uk. We will endeavour to support with all requests.
- Students to email work to subject/linked teacher or submit via TEAMS for marking, where appropriate. Paper based work should be returned once isolation completed or negative test result received.
- Parents can continue to email remoteteaching@basildonacademies.org.uk for support with learning at home.