

**THE BASILDON ACADEMIES  
BASILDON LOWER ACADEMY**

**2018/2019**

Timetable for Admissions and Appeals for Children Starting  
Secondary School in September 2018

**31<sup>st</sup> October 2017**

**Closing date for applications.**

This is the last day for receipt by the Local Authority (Essex County Council) of the Common Application Form, either paper or online.

***Applications received after this date will normally be treated as late applications.***

**1<sup>st</sup> March 2018**

**National Offer Day**

An offer /refusal letter is sent to all Essex residents by the Local Authority advising parents of the outcome of their application. An email will also be sent to those who applied online, and who have requested it, which will confirm the outcome of their application.

**If you do NOT receive a letter by 9<sup>th</sup> March 2018 you should contact the LA School Admissions Team on 0345 603 2200.**

**16<sup>th</sup> April 2018**

**Deadline for Lodging an Appeal**

Deadline by when appeals against a refusal of a place should be lodged if you want it to be heard before the end of the summer term.

An appeal form is available to download from the school website and must be returned directly to The Basildon Academies.

## **Appeal Hearings held at Basildon Academies**

**14<sup>th</sup> June 2018**

Appeals heard for those lodged by the deadline above and where possible for late appeals.

(Appeals for applications made within the normal admissions round will be held within 40 school days of the above deadline.

Appeals for late applications will be heard where possible within 40 school days of the above deadline OR within 30 school days of the appeal being lodged.)

**September 2018 onwards**

Appeal hearings for any appeals not heard before the end of the summer term

### **Waiting List**

The waiting list for Basildon Lower Academy is maintained by the Local Authority until 31<sup>st</sup> August 2018. Following that date the waiting list will be maintained by The Basildon Academies.