



POLICY STATEMENT ON PROVIDER ACCESS

Policy Number	060	Policy Author	K Charman
Date of Last Review	September 2021	Policy Ownership	Finance & Operations
Agreed by Governors	December 2018	Date of Review	Next July 2022

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8-13 are entitled:

To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.

To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.

To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Miss K Charman, Assistant Headteacher,
Telephone 01268 552536; Email kcharman@basildonacademies.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers, providing this does not conflict with pupil engagement in Exams, Revision Sessions, Walking Talking Mocks or any other planned session or activity:

	Autumn Term	Spring Term	Summer Term
Year 7	Mentoring	Mentor group sessions – careers and budgeting	
Year 8	Mentoring	Meeting with careers professional Mentor group sessions – careers and budgeting	KS4 Options Evening Meeting with careers professional
Year 9	Online mentoring – virtual work experience	Technical/vocational tasters at local college/s, training providers Mentor group sessions – careers and budgeting University Visits	Technical/vocational tasters at local college/s, training providers University Visits
Year 10		Life Skills – Work experience University Visits	University Visits
Year 11	Meetings with careers professional Assembly – Apprenticeship Hub Post 16 applications	Meetings with careers professional Post 16 applications Post 16 interviews	Meetings with careers professional Confirmation of post 16 education destinations for all pupils
Year 12	Post-18 assembly – higher and degree apprenticeships	Meetings with careers professional Group sessions: future education, training and employment options	Meetings with careers professional Group sessions: future education, training and employment options
Year 13	Workshops – HE and higher apprenticeship applications	Meetings with careers professional	Confirmation of post 18 education destinations for all pupils

Please speak to our Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding

[\[https://www.basildonacademies.org.uk/attachments/download.asp?file=261&type=pdf\]](https://www.basildonacademies.org.uk/attachments/download.asp?file=261&type=pdf)

sets out the school's approach to allowing providers as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead for students to access.