

## **RISK ASSESSMENT**

<b>SCHOOL NAME:</b> The Basildon Academies (Upper & Lower)		
<b>Activity / Environment Description:</b> 8 <sup>th</sup> March Full Opening		<b>Date of Assessment:</b> 24/02/2021
<b>Assessed by (name):</b> Gary Smith, Headteacher	<b>Approved by (name):</b> Les Livermore, Chair of Governors	<b>Date of Review:</b> 26/03/2021
<b>Objective:</b> The following risk assessment has been developed in consideration of GOV.UK Guidance, in order to reduce the likelihood of harm in relation to Covid-19. All control measures have been implemented to reduce the possible contamination and spread of the virus from High to Low.		
<a href="https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/91222/schools-coronavirus-operational-guidance.pdf">Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk)</a>		
<b>Below is the system of controls – actions that all schools must take:</b>		
<b>Prevention:</b>		
<ol style="list-style-type: none"><li>1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.</li><li>2) Ensure face coverings are used in recommended circumstances.</li><li>3) Ensure everyone is advised to clean their hands thoroughly and more often than usual.</li><li>4) Ensure good respiratory hygiene for everyone by promoting the ‘catch it, bin it, kill it’ approach.</li><li>5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.</li><li>6) Consider how to minimise contact across the site and maintain social distancing wherever possible.</li><li>7) Keep occupied spaces well ventilated.</li></ol>		
<b>In specific circumstances:</b>		
<ol style="list-style-type: none"><li>8) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</li><li>9) Promote and engage in asymptomatic testing, where available.</li></ol>		
<b>Response to any infection:</b>		
<ol style="list-style-type: none"><li>10) Promote and engage with the NHS Test and Trace process.</li><li>11) Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.</li><li>12) Contain any outbreak by following local health protection team advice.</li></ol>		

<b>Hazard:</b> <i>Possible contamination and spread of the virus</i>	<b>Who is at risk?</b> <b>(students, staff, visitors)</b>	<b>Control Measures</b>	<b>Lead SLT &amp; Deadline</b>
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<p>Contact with those required to self-isolate</p>	<p>Staff, Students, Visitors</p>	<p><b><u>Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.</u></b></p> <p>When an individual develops coronavirus (COVID-19) symptoms or has a positive test Students, staff and other adults must not come into school if:</p> <ul style="list-style-type: none"> <li>• they have one or more coronavirus (COVID-19) symptoms</li> <li>• a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms</li> <li>• they are required to quarantine having recently visited countries outside the Common Travel Area</li> <li>• they have had a positive test</li> </ul> <p>They must immediately cease to attend and not attend for at least 10 days from the day after:</p> <ul style="list-style-type: none"> <li>• the start of their symptoms</li> <li>• the test date if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test)</li> </ul> <p>Anyone told to isolate by NHS Test and Trace or by their public health protection team has a legal obligation to self-isolate.</p> <p>If anyone develops a new and continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), you:</p> <ul style="list-style-type: none"> <li>• must send them home to begin isolation - the isolation period includes the day the symptoms started and the next 10 full days</li> <li>• advise them to follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection</li> <li>• advise them to arrange to have a test as soon as possible to see if they have coronavirus (COVID-19)</li> </ul> <p>Other members of their household (including any siblings and members of their support or childcare bubble if they have one) should self-isolate. Their isolation period includes the day symptoms started for the first person in their household, or the day their test was taken if they did not have symptoms, whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test, and the next 10 full days. If a member of the household starts to display symptoms while self-isolating they will need to restart the 10 day isolation period and book a test. If anyone tests positive whilst not experiencing symptoms but develop symptoms during the isolation period, they must restart the 10 day isolation period from the day they developed symptoms.</p> <p>If a student displays coronavirus (COVID-19) symptoms, or has a positive test, while at school they should avoid using public transport and, wherever possible, be collected by a member of their family or household.</p>	<p>Lead SLT: Gary Smith On-going</p>
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If a student is awaiting collection:

- they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the student, with appropriate adult supervision if required
- a window should be opened for fresh air ventilation if it is safe to do so
- if it is not possible to isolate them, move them to an area which is at least 2 metres away from other people
- if they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible - the bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else
- personal protective equipment (PPE) must be worn by staff caring for the student while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs)

In an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital, unless advised to.

Public Health England (PHE) has good evidence that routinely taking the temperature of students is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).

Any member of staff who has provided close contact care to someone with symptoms, regardless of whether they are wearing PPE, and all other members of staff or students who have been in close contact with that person, do not need to go home to self-isolate unless:

- the symptomatic person subsequently tests positive
- they develop symptoms themselves (in which case, they should self-isolate immediately and arrange to have a test)
- they are requested to do so by NHS Test and Trace or the Public Health England (PHE) advice service (or PHE local health protection team if escalated)
- they have tested positive from an LFD test as part of a community or worker programme

Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned after they have left, to reduce the risk of passing the infection on to other people.

Use of face coverings	Students, Staff, Visitors	<p><b><u>Ensure face coverings are used in recommended circumstances</u></b></p> <p>Face coverings should be worn by adults and students when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained. Face coverings do not need to be worn by students when outdoors on the premises. A face covering is a covering of any type which covers your nose and mouth.</p> <p>Face coverings should be worn in classrooms or during activities unless social distancing can be maintained. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons. Face visors or shields should not be worn as an alternative to face coverings. Those who rely on visual signals for communication, or communicate with or provide support to such individuals, are currently exempt from any requirement to wear face coverings in schools.</p> <p>Some individuals are exempt from wearing face coverings. This applies to those who:</p> <ul style="list-style-type: none"> <li>• cannot put on, wear or remove a face covering because of a physical impairment or disability, illness or mental health difficulties</li> <li>• speak to or provide help to someone who relies on lip reading, clear sound or facial expression to communicate</li> </ul> <p>No student should be denied education on the grounds that they are not wearing a face covering.</p> <p>Safe wearing of face coverings requires the:</p> <ul style="list-style-type: none"> <li>• cleaning of hands before and after touching – including to remove or put them on</li> <li>• safe storage of them in individual, sealable plastic bags between use</li> </ul> <p>Where a face covering becomes damp, it should not be worn, and the face covering should be replaced carefully. Staff and students may consider bringing a spare face covering to wear if their face covering becomes damp during the day.</p> <p>You must instruct students to:</p> <ul style="list-style-type: none"> <li>• not touch the front of their face covering during use or when removing it</li> <li>• dispose of temporary face coverings in a 'black bag' waste bin (not recycling bin)</li> <li>• place reusable face coverings in a plastic bag they can take home with them</li> <li>• wash their hands again before heading to their classroom</li> </ul>	Lead SLT: Gary Smith On-going
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Hand & Respiratory Hygiene	Staff, Students, Visitors	<p><b><u>Ensure everyone is advised to clean their hands thoroughly and more often than usual</u></b>  This can be done with soap and water or hand sanitiser. You must ensure that staff and students clean their hands regularly, including:</p> <ul style="list-style-type: none"> <li>• arrive at the school</li> <li>• return from breaks</li> <li>• when changing rooms</li> <li>• before and after eating</li> </ul> <p><b><u>Ensure good respiratory hygiene for everyone by promoting the ‘catch it, bin it, kill it’ approach</u></b>  The ‘catch it, bin it, kill it’ approach continues to be very important. Make sure enough tissues and bins are available to support students and staff to follow this routine.</p>	Lead SLT: Gary Smith On-going
Cleaning	Staff, Students, Visitors	<p><b><u>Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products, such as detergents</u></b>  In line with the risk assessment and timetabling of the day, an enhanced cleaning schedule should be maintained. This should include:</p> <ul style="list-style-type: none"> <li>• more frequent cleaning of rooms or shared areas that are used by different groups</li> <li>• frequently touched surfaces being cleaned more often than normal</li> <li>• cleaning toilets regularly</li> <li>• encouraging students to wash their hands thoroughly after using the toilet</li> <li>• where the site allows it, allocating different bubbles their own toilet blocks</li> </ul> <p>Staff should ensure students use the nearest allocated toilet for their bubble</p> <ul style="list-style-type: none"> <li>• Site and cleaning staff to adhere to social distancing at all times</li> <li>• Cleaning must take place between ‘bubbles’, following the principles set out by Government current guidance: <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></li> <li>• A cleaning schedule will be in place that ensures cleaning teams will clean surfaces that children and young people are touching, such as doors, sinks, toilets, light switches, bannisters, more regularly than normal</li> <li>• Ensure that bins for tissues are emptied throughout the day, typically during break/lunch times or after school</li> <li>• Where possible, all spaces should have windows open whilst in use</li> </ul>	Lead SLT: Tina Darker On-going

Social Distancing	Staff, Students, Visitors	<p><b><u>Consider how to minimise contact across the site and maintain social distancing wherever possible</u></b></p> <p>The overarching principle to apply is reducing the number of contacts between students and staff. There will be 8 different 'bubbles' (See Appendix A)</p> <ul style="list-style-type: none"> <li>• Lower will have Year 7, Year 8, Year 9 &amp; Nurture Provision,</li> <li>• Upper will have Year 10, Year 11, Careers Education &amp; Sixth Form</li> <li>• Consistent groups reduce the risk of transmission by limiting the number of students and staff in contact with each other to only those within the group. Therefore, where possible, within bubbles students will be allocated to consistent groups. Whatever the size of the bubble, they should be kept apart from other bubbles where possible.</li> <li>• Staff should encourage students to keep their distance within groups where possible. Siblings may also be in different groups.</li> <li>• All teachers and other staff can operate across different classes and year groups to facilitate the delivery of the timetable and specialist provision. Where staff need to move between groups, they should try and keep their distance from students and other staff as much as they can, ideally 2 metres from other adults. Try to minimise the number of interactions wherever possible.</li> </ul>	Lead SLT: Gary Smith On-going
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Classrooms	Staff, Students	<ul style="list-style-type: none"> <li>• It is strong public health advice that staff in secondary schools maintain distance from their students, staying at the front of the class, and away from their colleagues where possible – all classrooms will have a designated area allowing teachers to remain 2m from students</li> <li>• Staff should maintain 2 metre distance from each other, and from children</li> <li>• Where possible, for example with older students with less complex needs who can self-regulate their behaviours without distress, they should also be supported to maintain distance and not touch staff and their peers.</li> <li>• Class sizes will return to normal - max 30 in line with Government guidance</li> <li>• Groups for the majority of the classroom time will remain together in a consistent classroom, but may be taken by a specialist teacher to a specialist room on occasion</li> <li>• Students will be allowed to mix into wider groups for specialist teaching within their ‘bubble’ (e.g. options teaching)</li> <li>• All teachers and other staff can operate across different classes, year groups and ‘bubbles’ in order to facilitate the delivery of the school timetable.</li> <li>• Where staff need to move between classes, year groups and ‘bubbles’, they should keep their distance from students and other staff, ideally 2 metres from other adults to enable a full educational offer</li> <li>• Staff should refer to the Teaching, Learning &amp; Assessment Policy to ensure high expectations are maintained</li> <li>• All classrooms must be arranged with forward facing desks</li> <li>• Staff should seat students side by side and facing forwards, rather than face to face or side on, and move unnecessary furniture out of classrooms to make more space</li> <li>• For individual and very frequently used equipment, such as pencils and pens, staff and students should have their own items that are not shared</li> <li>• Entry and exit routes have been determined</li> <li>• Appropriate signage in place</li> <li>• Co-educators and other support staff can move between groups freely within their allocated ‘bubble’</li> <li>• All school equipment should remain in the designated classroom at all times</li> <li>• All spaces should be well ventilated – prop doors open and keep windows open</li> <li>• Cleaning materials will be available in every classroom and used as and when appropriate</li> </ul>	Lead SLT: April Guinea On-going
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Communal Areas (e.g. corridors, halls, dining room, stairwells, heart spaces)	Staff, Students	<ul style="list-style-type: none"> <li>• Movement around the school site should be kept to a minimum. While passing briefly in the corridor or playground is low risk, staff and students should avoid creating busy corridors, entrances and exits. The school day structure will limit movement around the site and should be adhered to</li> <li>• Timings for the school day should be followed by teacher computer clock, not by any other means, to ensure consistency</li> <li>• One way circulation should be followed where indicated</li> <li>• Assemblies will take place using recorded or live streaming, rather than in social venues, during this period</li> <li>• Staff and students will have staggered break times and lunch times</li> <li>• Staff should minimise the use of staff rooms</li> <li>• Cleaning must take place between 'bubbles', following the principles set out by Government current guidance: <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></li> <li>• Staff must alert reception to any immediate cleaning requirements</li> <li>• The dining room will have a supply of cleaning products and gloves available</li> <li>• Cleaning products will be available to allow staff to clean communal items (e.g. kettles) after use</li> <li>• Students should not use printers unless they are in their designated working rooms. Work should be emailed to the teacher or subject@ email address. Staff should not enter another classroom to use printers outside of their 'bubble'</li> </ul>	Lead SLT: Gary Smith On-going
Arriving & Leaving the Site	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>• All students, staff and visitors should arrive and depart through the main reception entrance</li> <li>• Parents and visitors should not gather at the school gates or come onsite without an appointment</li> <li>• There will be staggered start and finish times for 8 different 'bubbles': (See Appendix A)</li> <li>• Lower will have Year 7, Year 8, Year 9 &amp; Nurture Provision,</li> <li>• Upper will have Year 10, Year 11, Careers Education &amp; Sixth Form</li> <li>• Students should retain the same amount of teaching time</li> <li>• Staff and students should access and exit the school via the reception entrance, adhering to 2 metre social distancing signage at all times</li> <li>• All students, staff and visitors should wash their hands or use hand sanitiser on arrival</li> <li>• Staff, students and visitors must be instructed not to touch the front of their face covering during use or when removing them. They must wash or sanitise their hands immediately on arrival</li> <li>• Work experience placements will not take place during this time for any students</li> <li>• Drivers and staff receiving children to check verbally that the child is well before allowing the child to enter the vehicle/the school building</li> </ul>	Lead SLT: Tina Darker On-going

Travelling to the Setting	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>• Students and staff may use public transport where necessary, but we encourage them to walk, cycle or scoot to and from school wherever it is possible and safe to do so.</li> <li>• Where students and staff need to use public transport, they should follow the safer travel guidance for passengers.</li> <li>• Taxi providers required to follow GOV.UK advice regarding COVID-19 hygiene practices and schools to request taxis drive with windows open, with children safely seated in rear passenger seats</li> <li>• Staff should not transport children in personal vehicles. School mini-bus to be driven by approved drivers following transport risk assessments and pre-journey checks, with 2 adults: 3 children ratio</li> <li>• Minibus to have hand sanitisers and wipes available. Children and staff to be spaced 2m apart where possible and windows to be open for ventilation. Cordon off minibus seats and eliminating face-to-face seating, where vehicle capacity allows, to help passengers spread</li> <li>• To facilitate the return of all students to school, it will be necessary to take steps to both depress the demand for public transport and to increase capacity within the system - staggered start and finish for different year groups</li> <li>• Staff and students should request adjusted work times to support social distancing and access issues on public transport at peak times</li> </ul>	Lead SLT: Tina Darker On-going
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Meetings & Visitors	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>• Meetings to be held remotely where possible</li> <li>• No onsite staff meetings to take place unless deemed to be critical business (e.g. HR, Safeguarding)</li> <li>• Where parental meetings are required onsite by a member of the pastoral team or SLT, they should happen outside of school hours (3:30pm). A record should be kept of all visitors with sufficient detail to support rapid contact tracing if required by NHS Test and Trace</li> <li>• Visitors coming onsite without an appointment is not allowed</li> <li>• Visitors should only be allowed to use the toilet facilities in the Dining Hall – visitors will have an allocated toilet. Usual safeguarding procedures should apply</li> <li>• Discourage parents from gathering at school gates</li> <li>• Reception must request, receive and assess completed 'visitor and contractor checklist' for each attendee on arrival &amp; keep visitor groups to a minimum</li> <li>• On site meetings to follow <u>social distancing guidelines</u> of 2m spacing using suitably sized meeting space with adequate ventilation</li> <li>• All visitors must wash their hands or use hand sanitiser on arrival</li> <li>• All meetings to have hand sanitisers and wipes available</li> <li>• Specialists, therapists, clinicians and other support staff for students with SEND should provide interventions as usual. They should ensure they minimise contact and maintain as much distance as possible from other staff. Such specialists will be aware of the PPE most appropriate for their role.</li> <li>• As normal, we will engage with our local immunisation providers to provide immunisation programmes on site, ensuring these will be delivered in keeping with the school's control measures</li> <li>• Where a student routinely attends more than one setting on a part time basis, for example because they are dual registered at a mainstream school and a special setting, the settings should work through the system of controls collaboratively, enabling them to address any risks identified and allowing them to jointly deliver a broad and balanced curriculum for the student. Students should be able to continue attending both settings. While some adjustment to arrangements may be required, students in this situation should not be isolated as a solution to the risk of greater contact except when required by specific public health advice.</li> </ul>	Lead SLT: Tina Darker On-going
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Equipment	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>• For individual and very frequently used equipment, such as pencils and pens, staff and students should have their own items.</li> <li>• Classroom based resources, such as books and games, can be used and shared within the bubble. These should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between classes or bubbles, such as sports, arts, and science equipment should be cleaned frequently.</li> </ul> <p>When sharing equipment between different bubbles, you should either:</p> <ul style="list-style-type: none"> <li>• clean it before it is moved between bubbles</li> <li>• allow them to be left unused for a period of 48 hours (72 hours for plastics)</li> </ul> <p>Where cleaning or disinfecting is not possible or practical, resources will have to be either:</p> <ul style="list-style-type: none"> <li>• restricted to one user</li> <li>• left unused for a period of 48 hours (72 hours for plastics) between use by different individuals</li> </ul> <p>Bags are allowed to be brought onsite. Students should limit the amount of equipment they bring into school each day, including essentials such as:</p> <ul style="list-style-type: none"> <li>• lunch boxes</li> <li>• hats and coats</li> <li>• books</li> <li>• stationery</li> <li>• mobile phones</li> </ul> <ul style="list-style-type: none"> <li>• Students and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to student education and development. Similar rules on hand cleaning, cleaning of the resources and rotation should apply to these resources</li> </ul>	Lead SLT: Gary Smith On-going
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Ventilation	Staff, Students, Visitors	<p><b><u>Keep occupied spaces well ventilated</u></b></p> <ul style="list-style-type: none"> <li>• A well ventilated teaching environment can be achieved by a variety of measures including: <ul style="list-style-type: none"> <li>• mechanical ventilation systems</li> <li>• natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air</li> <li>• natural ventilation – if necessary external opening doors may also be used (where safe to do so)</li> </ul> </li> <li>• To balance the need for increased ventilation while maintaining a comfortable temperature, consider: <ul style="list-style-type: none"> <li>• opening high level windows in colder weather in preference to low level to reduce draughts</li> <li>• increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused)</li> <li>• providing flexibility to allow additional, suitable indoor clothing – for more information see school uniform</li> <li>• rearranging furniture where possible to avoid direct draughts</li> </ul> </li> <li>• Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</li> </ul>	Lead SLT: Tina Darker On-going
PPE (Non First Aid)	Staff, Students, Visitors	<p><b><u>Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary</u></b></p> <ul style="list-style-type: none"> <li>• Most staff in schools will not require PPE beyond what they would normally need for their work.</li> <li>• If a student already has routine intimate care needs that involve the use of PPE, the same PPE should continue to be used.</li> <li>• Face coverings are not classified as PPE (personal protective equipment).</li> <li>• Additional PPE for coronavirus (COVID-19) is only required in a very limited number of scenarios, for example, when: a student becomes ill with coronavirus (COVID-19) symptoms, and only then if a 2 metre distance cannot be maintained. When working with children and young people who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, should be worn.</li> <li>• Staff can have access to PPE when delivering items to student homes</li> <li>• Used PPE (outside of that used for first aid) can be placed in a plastic bag and disposed of in the normal waste</li> <li>• If the wearer develops symptoms of Covid-19 whilst wearing the PPE, the first aid disposal process should be used</li> <li>• Stock of PPE to be maintained in line with demand</li> </ul>	Lead SLT: Tina Darker On-going

First Aid	Students, Staff, Visitors	<ul style="list-style-type: none"> <li>• Where someone presents symptoms of Covid-19, they should be moved to the Attendance Heart Space (Upper) and The Hub (Lower) where sick students can be kept in until parents or carers come to collect them, ideally with; a door you can close, a window you can open for ventilation &amp; a separate bathroom they can use (either attached to the room or nearby) with appropriate adult supervision if required</li> <li>• In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital</li> <li>• If the toilet facility is used by anyone awaiting collection with symptoms of Covid-19, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else</li> <li>• PPE should be worn by First Aiders caring for anyone with symptoms of Covid-19 while they await collection if a distance of 2 metres cannot be maintained - <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a></li> </ul> <p>PPE in this instance includes:</p> <ul style="list-style-type: none"> <li>○ a facemask</li> <li>○ if contact is necessary, then gloves, an apron and a facemask should be worn</li> <li>○ if there is a risk of fluids entering the eye from, for example, coughing, spitting or vomiting, then eye protection should also be worn</li> </ul> <ul style="list-style-type: none"> <li>• The first aider should call site staff for support once PPE needs to be disposed of</li> <li>• Used PPE in a first aid context should be put in a plastic rubbish bag and tied. Place the plastic bag in a second bin bag and tie it. It should be placed in a suitable place marked for Covid-19 storage for 72 hours. Waste should be stored safely and securely, away from young people. After 72 hours, this can be disposed of in the normal domestic waste</li> <li>• Any homemade non-disposable coverings should not be worn</li> <li>• Hand washing advice should be adhered to after dealing with any first aid incident</li> <li>• Cleaning of the Attendance Heart Space (Upper) and The Hub (Lower) should take place after anyone with suspected symptoms has left</li> <li>• Digital in ear thermometers can be used within First Aid where appropriate</li> </ul>	Lead SLT: Tina Darker On-going
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Asymptomatic Testing Programme	Staff, Students	<p>See Asymptomatic Testing Programme Risk Assessment</p> <ul style="list-style-type: none"> <li>• During the week commencing 8 March, secondary school students will be offered asymptomatic testing on site.</li> <li>• Students who consent to testing should return to face-to-face education following their first negative test result. Students not undergoing testing should attend school in line with our phased return arrangements. Vulnerable children and children of critical workers in secondary schools should continue to attend school throughout, unless they receive a positive test result.</li> <li>• Testing is voluntary, but strongly encouraged.</li> <li>• Students will receive 3 initial tests on return to school, in school, and will then be provided with 2 rapid tests to use each week at home.</li> <li>• Staff will continue to engage with onsite testing until the rapid home testing kits arrive, when they will be provided with 2 rapid tests to use each week at home.</li> </ul>	Lead SLT: Gary Smith On-going
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Engagement in NHS Test & Trace	Students, Staff, Visitors	<ul style="list-style-type: none"> <li>• Staff members, parents and carers will need to: <ul style="list-style-type: none"> <li>• book a test if they or their child has symptoms - the main symptoms are:</li> </ul> </li> <li>• a high temperature</li> <li>• a new continuous cough</li> <li>• a loss or change to your sense of smell or taste <ul style="list-style-type: none"> <li>• self-isolate immediately and not come to school if:</li> </ul> </li> <li>• they develop symptoms or they have been in close contact with someone who tests positive for coronavirus (COVID-19)</li> <li>• anyone in their household or support or childcare bubble develops symptoms of coronavirus (COVID-19)</li> <li>• they are required to do so having recently travelled from certain other countries</li> <li>• they have been advised to isolate by NHS test and trace or the PHE local health protection team, which is a legal obligation <ul style="list-style-type: none"> <li>• provide details of anyone they have been in close contact with, if they test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace</li> </ul> </li> <li>• Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests for symptomatic illness can be booked online through the NHS testing and tracing for coronavirus (COVID-19) website, or ordered by telephone via NHS 119 for those without access to the internet.</li> <li>• These kits can be given directly to: <ul style="list-style-type: none"> <li>• staff</li> <li>• parents collecting a student who has developed symptoms at school</li> </ul> </li> <li>• PCR tests kits will also help ensure that symptomatic staff can get a test. If they test negative, they can return to work as soon as they are well and no longer have symptoms of coronavirus (COVID-19). Ask parents and staff to inform you as soon as they get their results.</li> <li>• The NHS Covid 19 app is available to anyone aged 16 and over to download if they choose. For some young people, particularly some with SEND, parents will need to decide whether their use of the app is appropriate. This will mean that some students in year 11, and most students in years 12 and above will be eligible to use the app and benefit from its features. Staff members are also able to use the app.</li> </ul>	Lead SLT: Gary Smith On-going
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<p>Managing a confirmed case</p>	<p>Students, Staff, Visitors</p>	<ul style="list-style-type: none"> <li>• We will take swift action when we become aware that someone has tested positive for Covid 19.</li> <li>• Based on the advice services available (DfE, PHE, Local Health Protection Team), we will send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate immediately and for the next 10 full days counting from the day after contact with the individual who tested positive.</li> </ul> <p>Close contact means:</p> <ul style="list-style-type: none"> <li>• anyone who lives in the same household as someone with coronavirus (COVID-19) symptoms or who has tested positive for coronavirus (COVID-19)</li> <li>• anyone who has had any of the following types of contact with someone who has tested positive for coronavirus (COVID-19) with a PCR or LFD test: <ul style="list-style-type: none"> <li>o face-to-face contact including being coughed on or having a face-to-face conversation within 1 metre</li> <li>o been within 1 metre for 1 minute or longer without face-to-face contact</li> <li>o sexual contacts</li> <li>o been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day)</li> <li>o travelled in the same vehicle or a plane</li> </ul> </li> <li>• Staff must keep an up to date record of students and staff in each group (seating plan), and any close contact that takes places between students and staff in different groups (e.g. pairs in PE, changing room layout). Any changes must be updated in a timely fashion.</li> <li>• Household members of those contacts who are sent home do not need to self-isolate themselves unless the student or staff member who is self-isolating subsequently develops symptoms, unless they have been told to self-isolate by NHS Test and Trace or their public health protection team, in which case they must self-isolate.</li> <li>• If someone has been asked to self-isolate develops symptoms themselves within the 10 days from the day after contact with the individual who tested positive, they should follow guidance for households with possible or confirmed coronavirus (COVID-19) infection. They should get a test, and: <ul style="list-style-type: none"> <li>• if the test delivers a negative result, they must remain in isolation for the remainder of the 10-day isolation period. This is because they could still develop coronavirus (COVID-19) within the remaining days.</li> <li>• if the test result is positive, they should inform their school immediately, and should isolate from the day of onset of their symptoms and at least the following 10 full days. Their household should self-isolate starting from when the symptomatic person in their household first had symptoms and the next 10 full days, following guidance for households with possible or confirmed coronavirus (COVID-19) infection</li> </ul> </li> <li>• You should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.</li> </ul>	<p>Lead SLT: Gary Smith On-going</p>
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		<ul style="list-style-type: none"> <li>We must not share the names or details of people with coronavirus (COVID-19) unless essential to protect others.</li> <li>In the vast majority of cases, parents and carers will be in agreement that a student with symptoms should not attend the school, given the potential risk to others. In the event that a parent or carer insists on a student attending school, you can take the decision to refuse the student if, in reasonable judgement, it is necessary to protect students and staff from possible infection with coronavirus (COVID-19).</li> </ul>	
Informing Public Health of positive case/s		<ul style="list-style-type: none"> <li>COVID-19 is a notifiable disease and therefore we have a legal obligation to report cases (students and staff) of COVID-19 to the appropriate authorities.</li> <li>Those authorities are the Essex and Southend Contact Tracing Team and Essex County Council Local Education Authority.</li> <li>To report positive cases - contact the Essex Contact Tracing Team on <b>0300 303 2698</b> or the DfE helpline for advice and to identify who needs to self-isolate as a result. Then contact the Schools Communication Team to notify them of the positive case (via email).</li> <li>DfE existing helpline on <b>0800 046 8687</b></li> <li>The lines will be open Monday to Friday from 8am to 6pm, and 10am to 4pm on Saturdays and Sundays.</li> <li>You will be put through to a team of advisors who will inform you what action is needed based on the latest public health advice, and work through a risk assessment to identify close contacts.</li> <li>The advisor will escalate the case to Public Health England's local health protection teams if it is more complex, for example outbreaks where there is more than two confirmed case.</li> </ul>	Lead SLT: Gary Smith On-going
Containing an outbreak	Students, Staff, Visitors	<ul style="list-style-type: none"> <li>If we have 2 or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, there may be an outbreak.</li> <li>We will call the dedicated advice service who will escalate the issue to the local health protection team where necessary and advise if any additional action is required.</li> <li>We can reach them by calling the DfE Helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case.</li> <li>In some cases, health protection teams may recommend that a larger number of other students self-isolate at home as a precautionary measure.</li> <li>Whole site closure will not generally be necessary. We will not close except on the advice of health protection teams.</li> </ul>	Lead SLT: Gary Smith On-going

Attendance	Students, Staff, Visitors	<ul style="list-style-type: none"> <li>• No-one with symptoms of Covid-19 should attend the Academies</li> <li>• It is expected that all staff should attend the Academies to fulfil their specified roles</li> <li>• Staff should notify the Academies if they are unable to attend work via the usual process</li> <li>• Student attendance will be completed via Progresso for AM and PM roll call</li> <li>• Where children are not able to attend school as parents are following clinical and/or public health advice, absence will not be penalised</li> <li>• School attendance will be mandatory for all students from 8 March. The usual rules on school attendance apply, including: <ul style="list-style-type: none"> <li>• parents' duty to secure their child's regular attendance at school (where the child is a registered student at school and they are of compulsory school age)</li> <li>• the ability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct</li> </ul> </li> </ul>	Lead SLT: Tina Darker/Vicky Oddy On-going
Clinically Extremely Vulnerable Staff/Students: Government Defined	Staff, Students	<ul style="list-style-type: none"> <li>• The advice for students who have been confirmed as clinically extremely vulnerable (CEV) is to shield and stay at home as much as possible until further notice. They are advised not to attend school while shielding advice applies nationally: <a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a></li> <li>• We will request from parents a copy of the shielding letter sent to CEV children, to confirm that they are advised not to attend school or other educational settings whilst shielding guidance is in place.</li> <li>• Where students are not able to attend school, as they are following clinical or public health advice related to coronavirus (COVID-19), the absence will not be penalised.</li> <li>• Clinically vulnerable (CV) staff can continue to attend the workplace. While in school they must follow the system of controls to minimise the risks of transmission.</li> <li>• Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home.</li> <li>• Pregnant women are considered CV. In some cases, pregnant women may also have other health conditions that mean they are considered CEV, where the advice for clinically extremely vulnerable staff will apply. The Academies will follow the specific guidance for pregnant employees: <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees">https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees</a></li> <li>• People who live with those who have comparatively increased risk from coronavirus (COVID-19) can attend the workplace</li> <li>• Where a student is unable to attend school because they are complying with clinical and/or public health advice, we expect to be able to immediately offer them access to remote education</li> <li>• Where it is not possible to avoid a member of staff having to self-isolate during term time, school leaders will consider if it is possible to temporarily amend working arrangements to enable them to work from home</li> </ul>	Lead SLT: Tina Darker/Vicky Oddy On-going

School Uniform	Staff, Students	<ul style="list-style-type: none"> <li>• The academies will return to the usual uniform policies. Uniform can play a valuable role in contributing to the ethos of a school and setting an appropriate tone, also supporting parents/carers with implementing effective personal hygiene</li> <li>• Uniforms do not need to be cleaned: <ul style="list-style-type: none"> <li>• more often than usual</li> <li>• using different methods</li> </ul> </li> <li>• Increased ventilation may make school buildings cooler than usual over the winter months. In these circumstances, students will be permitted to wear an outside coat in classrooms (no hoodies or sweatshirts).</li> </ul>	Lead SLT: Lou Sherman On-going
Premises	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>• All the usual pre-term building checks are undertaken to make the school safe. If buildings have been closed or had reduced occupancy during the coronavirus (COVID-19) outbreak, water system stagnation can occur due to lack of use, increasing the risks of Legionnaires' disease.</li> <li>• Premises and utilities have been health and safety checked and building is compliant. Usual routines should continue to take place as scheduled. Times for contractors to access the site can be adjusted to minimise the risk. Notification to GS made if any of the following cannot be fulfilled: <ul style="list-style-type: none"> <li>• Water treatments</li> <li>• Fire alarm testing</li> <li>• Repairs</li> <li>• Grass cutting</li> <li>• PAT testing</li> <li>• Fridges and freezers</li> <li>• Boiler/ heating servicing</li> <li>• Internet services</li> <li>• Any other statutory inspections</li> <li>• Insurance covers reopening arrangements</li> <li>• Office spaces re-designed to allow office-based staff to work safely</li> <li>• Entry and exit routes to the school are in place, any physical changes and/or signage required to allow social distancing are in place</li> <li>• Lettings will be considered on a case by case basis during this phase of reopening</li> <li>• Arrangements for deliveries – deliveries should be dropped off where possible outside with a member of reception team present, adhering to social distancing. Where this is not possible, the delivery persons should be asked to wash their hands/use hand sanitiser on arrival</li> <li>• Staff should continue to use staff toilets</li> </ul> </li> </ul>	Lead SLT: Tina Darker On-going

Emergency Evacuation Procedures	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>• Evacuation routes are confirmed, and signage accurately reflects these</li> <li>• PNI points to be covered by SEND team, adhering to social distancing</li> <li>• Staff and students to adhere to social distancing in line with 'bubbles' in place if required to attend the courts for evacuation purposes</li> </ul>	Lead SLT: Gary Smith On-going
Staffing Levels	Staff, Students	<ul style="list-style-type: none"> <li>• Staffing numbers required for entire eligible cohort have been determined including support staff such as facilities, IT, midday and office/admin staff. This will be under continual review, including at least one of each of the following present at the Academies:</li> <li>• First Aider (both sites)</li> <li>• DSL/DDSL</li> <li>• SENCO</li> <li>• Caretaker/site member (both sites)</li> <li>• Office staff member (both sites)</li> <li>• Due to their roles, certain staff will need to be able to move cross-site to ensure the smooth operational running of the school. These will be authorised by Gary Smith on a needs basis. The DSL/DDSL/SENCO will be able to move cross-site freely as required to deal with emergency issues</li> <li>• Any staff member moving cross-site should adhere to stringent social distancing and control measures</li> <li>• Approach to support wellbeing, mental health and resilience in place, including bereavement support via Bereavement Policy. Mental Health First Aiders available for staff if they require this support</li> <li>• Inductions will continue, with social distancing adhered to</li> <li>• Supply staff and other temporary workers can move between schools, however to minimise the numbers of temporary staff entering the school premises, and secure best value, we will use longer assignments (where possible) with supply teachers and agree a minimum number of hours across the academic year</li> <li>• We will ensure we continue to have appropriate support in place for students with SEND. Any redeployments of staff will not be made at the expense of supporting students with SEND.</li> <li>• We may need to alter the way in which you deploy staff and use existing teaching and support staff more flexibly.</li> <li>• Staff who are not teachers may be deployed to lead groups or cover lessons, under the direction and supervision of a qualified, or nominated, teacher.</li> <li>• Volunteers may be used to support the work of the school, as would usually be the case.</li> <li>• ITT trainees can continue to go into their host school or college on placement. Trainees who go to their placement should be offered coronavirus (COVID-19) testing in the same way other school staff are. They are expected to follow all control measures put in place by host schools.</li> </ul>	Lead SLT: Gary Smith On-going

Breakfast, Break and Lunchtime arrangements	Staff, Students	<ul style="list-style-type: none"> <li>• There will be staggered breakfast, break and lunch times on each site, across 'bubbles'</li> <li>• Break and lunch will last for 30 minutes, with bubbles having access to the school canteen or restaurant at this time</li> <li>• All students are expected to make use of outside space, unless raining. Social distancing should be encouraged, where possible, for those who live in separate households</li> <li>• Pastoral and support staff will supervise breakfast, break and lunch times, adhering to social distancing. High Vis should be worn</li> <li>• All students should wash their hands or use hand sanitiser before and after eating</li> <li>• Cleaning teams will ensure surfaces in communal spaces are cleaned between 'bubbles'</li> <li>• Students can bring their own lunch to school in a lunchbox, but sharing of food should not take place. Food should be consumed in the restaurant</li> <li>• All catering facilities are cashless to remove the need to exchange cash</li> <li>• During any lockdown periods or student isolation students in receipt of FSM will receive FSM vouchers.</li> </ul>	Lead SLT: Gary Smith On-going
Practical Subjects	Staff, Students	<ul style="list-style-type: none"> <li>• There may be an additional risk of infection in environments where there is singing, chanting, playing wind or brass instruments or shouting. This applies even if individuals are at a distance.</li> <li>• Students undertaking practical activities should be kept in groups formed from their 'bubbles', equipment should be thoroughly cleaned between each use by different individual 'bubbles', and contact sports avoided</li> <li>• Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between students and paying scrupulous attention to cleaning and hygiene. This is particularly important in a sports setting because of the way in which people breathe during exercise.</li> <li>• Practical activities in subjects such as science, DT &amp; catering can be demonstrated by a specialist adult, or undertaken by the students within their 'bubble' (All Staff)</li> <li>• Where students are required to undertake practical activities, staff responsible should produce risk assessments in advance, in line with their scheme of work, to ensure the activity is Covid secure</li> <li>• Staff must book specialist facilities in advance to ensure stringent cleaning measures are adhered to</li> <li>• Where we are considering team sports, we will only consider those sports whose national governing bodies have developed guidance under the principles of the government's guidance on team sport and been approved by the government i.e. sports on the list available at grassroots sports guidance for safe provision including team sport, contact combat sport and organised sport events.</li> <li>• Competition between different schools should not take place until wider grassroots sport for under 18s is permitted.</li> </ul>	Lead SLT: Vicky Oddy On-going
Off-site Visits	Students, Staff	<ul style="list-style-type: none"> <li>• No off-site educational visits to take place</li> </ul>	Lead SLT: Tina Darker On-going

		<ul style="list-style-type: none"> <li>• Home visits or deliveries should only take place where social distancing guidelines can be maintained, including transportation to and from the location</li> <li>• Teaching at students homes should not take place in any format</li> </ul>	
Behaviour Management	Students, Staff	<ul style="list-style-type: none"> <li>• It is likely that adverse experiences and/or lack of routines of regular attendance and classroom discipline may contribute to disengagement with education upon return to school, resulting in increased incidence of challenging behaviour. Staff should work with those students who may struggle to re-engage in school and are at risk of being absent and/or persistently disruptive, including providing support for overcoming barriers to attendance and behaviour and to help them reintegrate back into school life</li> <li>• There is an addendum to the Attitude to Learning Policy which staff should familiarise themselves with</li> <li>• Staff should ensure that behaviour expectations are clearly understood, and consistently supported, taking account of individual needs and should also consider how to build new expectations into their rewards system in the classroom</li> <li>• Rewards should be administered via Progresso only and should be used liberally</li> <li>• Only one student at a time to access toilet facilities from their group</li> <li>• Students should not leave their classroom at any time unless they are accompanied by an adult or given permission to use the toilet</li> <li>• Year 7-11 'bubbles' will be provided with separate Return to Learn facilities. Careers Education, Nurture Provision and Sixth Form will not utilise Return to Learn facilities</li> <li>• Students will return to their mainstream timetable when they have shown the proven capacity to adhere to risk assessments and expectations in place</li> <li>• Children without the proven capacity to adhere to the instructions on social distancing can be supported with an alternative onsite provision in the first instance, adhering to stringent social distancing</li> <li>• Provision for children who have SEND may have been disrupted during partial school closure and there may be an impact on their behaviour. The SENCO must be consulted if long-term alternative provisions are required for SEND students</li> <li>• Risk assessment of individual students should be undertaken where likelihood of need for physical intervention is deemed high. Students on the Careers Education Pathway will be based in their usual learning facility with their key workers</li> <li>• Staff will show the Behaviour and Safety Expectations video to students each week (Teachers)</li> <li>• On-Call rota will be in place for non-emergency matters. Pastoral staff will be allocated to 'bubbles' and social distancing should be adhered to</li> <li>• Emergency On-Call should only be utilised when: medical concerns arise or in cases of serious defiance, including deliberate infringement of social distancing. Coughing or spitting at or towards any other person must result in Emergency On-Call being alerted. Duty staff should make SLT aware via radio if during lunch or break time</li> </ul>	Lead SLT: Lou Sherman/Vicky Oddy On-going

		<ul style="list-style-type: none"> <li>Students receiving live remote learning will be expected to adhere to normal academy behaviour expectations. To support this both microphones and cameras will be muted during online teaching for students. This also supports the safeguarding of students during live lessons.</li> </ul>	
Remote Learning	Staff, Students, Visitors	<ul style="list-style-type: none"> <li>All subjects are expected to plan to ensure any students educated at home for some of the time are given the support they need to master the curriculum and so make good progress</li> <li>Remote Learning will be delivered through platforms used by students via Zoom, Microsoft &amp; Doodle. The Academies Website will link parents/carers and students to our approved providers. The Academies email system will also notify students of additional resourcing. See 'Remote Learning Guidance' for further details</li> <li>Students who are self-isolating or working from home due to clinical/PHE requirements will have their names communicated to the Remote Learning Lead to ensure immediate access to school curriculum offsite</li> <li>Where a whole year group bubble is self-isolating we endeavour to deliver live streamed lessons.</li> <li>Middle leaders should ensure teachers must: <ul style="list-style-type: none"> <li>set assignments for those who are learning at home so that students have meaningful and ambitious work each day in a number of different subjects</li> <li>provide frequent, clear explanations of new content, delivered by a teacher in the school or through high quality curriculum resources and videos</li> <li>gauge how well students are progressing through the curriculum, using questions and other suitable tasks</li> <li>set a clear expectation on how regularly teachers will check work in each department</li> <li>adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure students' understanding</li> <li>plan a programme that is of equivalent length to the core teaching students would receive in school, ideally including daily contact with support staff</li> </ul> </li> <li>Parents/carers should be encouraged to set age-appropriate parental controls on digital devices and use internet filters to block malicious websites</li> <li>Safeguarding@ email address will be regularly monitored. Parents/carers are encouraged to report concerns via this method</li> <li>CPOMS will continue to be used for staff reporting of concerns, as per usual process</li> <li>Signposting to the practical support that's available for reporting harmful or upsetting content as well as bullying and online abuse is available on the Basildon Academies website and regularly updated</li> <li>When communicating online with parents/carers and students, <b>all staff</b> should:</li> </ul>	Lead SLT: April Guinea On-going

		<ul style="list-style-type: none"> <li>• communicate within school hours as much as possible</li> <li>• communicate through the school channels approved by the senior leadership team</li> <li>• use school email accounts (not personal ones)</li> <li>• use school devices over personal devices wherever possible</li> <li>• not share personal information</li> <li>• When pre-recording/broadcasting lessons, teachers should only record content whilst present at the Academies with the support of IT. When pre-recording/broadcasting a lesson or making a recording, consider what will be in the background</li> <li>• The Academies will continue to follow the guidance outlined in the <a href="#">data protection: toolkit for schools</a> when managing personal data and may need to consider: <ul style="list-style-type: none"> <li>• taking care not to share contact details when emailing multiple people</li> <li>• being careful when sharing usernames and other personal data for access to online resources</li> <li>• providing access to school data systems safely</li> </ul> </li> <li>• Students receiving live remote learning will be expected to adhere to normal academy behaviour expectations. To support this both microphones and cameras will be muted during online teaching for students. This also supports the safeguarding of students during live lessons.</li> <li>• Under the Remote Education Temporary Continuity Direction, we are required to provide remote education to students where their attendance would be contrary to government guidance or legislation around coronavirus (COVID-19). This includes, for example, where such guidance means that a class, group or small number of students need to self-isolate or that clinically extremely vulnerable children are to shield. All such students not physically unwell should have access to remote education as soon as reasonably practicable, which may be the next school day.</li> <li>• We will provide remote education for all students not yet expected to attend on-site during w/c 8<sup>th</sup> March in order to support the Asymptomatic Testing Programme.</li> </ul>	
Governance	Staff, Students, Parents	<ul style="list-style-type: none"> <li>• Approach to communication between Leaders and Governors is clear and understood to discuss and review control measures</li> <li>• Governors are clear on their role in the planning and full opening of the school, including support to leaders</li> </ul>	Lead SLT: Gary Smith On-going